

ADDENDUM

Energy Services Company (ESCO) Classification Trade

State of New Jersey

Department of the Treasury

Division of Property Management and Construction (DPMC)

Contractor Classification Unit

PO Box 042

20 West State Street – 3rd Floor

Trenton, New Jersey 08625-0042

APPLICATION FOR CLASSIFICATION/ENERGY SERVICES COMPANY (ESCO)

The purpose of this addendum is to provide supplementary information which will enable the DPMC to make a responsibility determination as it relates to assigning a classification to an Energy Services Company. This classification will allow the ESCO to bid on various energy savings projects as defined in P.L. 2009, c.4. When filling out this addendum it is important to note the following:

- **Each applicant must also fill out and submit the DPMC-27 Request for Classification Application. This addendum is meant to provide additional information and is considered part of the Classification application ;**
- **The information provided in the addendum must pertain to the entity seeking classification. Information associated with affiliates or subsidiaries will not be considered;**
- **The addendum must be filled out in its entirety. Incomplete submissions will result in delaying the review process or disapproval of the application.**

APPLICANT INFORMATION:

Company Name

Date

Federal ID #

Address (Street, City, State, Zip Code)

Contact Person (Name, Telephone # and e mail address)

1. Current Certifications, Licenses and/or Accreditations :

Provide a list of the applicant's current certifications, licenses, or accreditations associated with the applicant's qualifications to perform as an ESCO.

Provide the name of each certification, license and/ or accreditation; the name of the issuing agency; date of issuance; current status.

Attach a copy of each item if applicable.

2. Experience (Personnel):

Provide a list of key personnel or principals who have experience in the completion of at least two ESCO projects.

In addition to the name of each individual provide the following information for each:

- a) Present position or office held;**
- b) Length of Employment with firm;**
- c) Name and location of each completed ESCO project.**

3. ESCO PROJECT EXPERIENCE (COMPANY):

Provide a list of significant energy savings projects (public or private) completed by your company within the last five years. In doing so, include the following information for each project:

- a) Name and location;**
- b) Construction Start and End Dates;**
 - 1. Original and Actual**
- c) Original contracted value and actual value at project completion;**
- d) Project schedule – Indicate if the project was completed on schedule. If not, explain why.**
- e) Indicate if the project was the subject of litigation or claims. If yes, please explain.**
- f) Detailed Scope of work (Attach copy of relevant contract page(s) including signature page;**
- g) Name and phone number of the A/E or Owners representative on the job. This person must be an objective party and not an employee of the ESCO.**